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NCTE

NATIONAL COUNCIL FOR TEACHER EDUCATION
(A Statutory body under the Ministry of Education, Govt of India)
G-7, Sector – 10, Dwarka, New Delhi – 110075

Dated: 22nd May, 2024

Subject: Recruitment for the post of 2 Monitoring, Evaluation and learning Consultant (MEL), 2 Technical Consultants, 1 Data Analysts for NPST and NMM on short-term contract basis-reg.

WALK IN INTERVIEW

The National Council for Teacher Education, a Statutory Body under the Ministry of Education, Government of India is seeking applications for the following post on short term contract basis. These posts will be selected on the basis of **Walk – in – Interview scheduled to be held on 30th May, 2024 at 12:00 P.M.** Proforma for application and other details may be downloaded from NCTE website: www.ncte.gov.in (see “Announcements”). The eligibility criteria and other terms and conditions for the posts are mentioned below:-

NATIONAL PROFESSIONAL STANDARDS FOR TEACHERS (NPST)

1. Engagement of Monitoring, Evaluation and Learning Consultant (MEL)

1.	Name of the Post	Monitoring, Evaluation and Learning Consultant (MEL)
2.	Number of Post	02 (Two)
3.	Remuneration	Rs. 1,00,000/- Per Month (Consolidated)
4.	Period of Consultancy	Short term contract basis- 6 months (Extendable based on performance)
5.	Age-limit	The maximum age limit of the consultant shall not exceed 60 years as on the date of advertisement.
6.	Qualification	Essential: <ul style="list-style-type: none">• Masters in (Statistics/Economics/Mathematics an accredited institution.

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		<ul style="list-style-type: none"> • 2 years senior level working experience in monitoring, evaluation, and evaluation design expertise. <p>Experience:</p> <ul style="list-style-type: none"> • Experience in designing strategies, portfolio development, cross cutting data initiatives with focus on coherent, integrated theories of change, measurable impact models, scaling, collaborations, and implementation plans to ensure long- term sustainability and impact. • Experience in developing assessment framework, monitoring and evaluation of capacity building programs and research. • Working experience with Central / State Govt./ PSU projects/scheme. <p>Desirable:</p> <ul style="list-style-type: none"> • Ph.D. (Statistics/Economics/Mathematics) • PG level Diploma in Development & Design of Evaluation / Assessment Tools, Mapping / Matrix Resources, Framework Expertise on competency mapping and capacity building. • Proficiency in Written and Oral communication
7.	Job Description	<ul style="list-style-type: none"> • Experts in high level analytical, statistical and problem-solving skills are required for career and skill mapping, monitoring, learning etc. of the progress to develop practical solutions for the complex problems. • Maintenance / connects / linking of data, application, identification, and gap analysis of National Level initiatives.

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2. Engagement of Technical Consultant

1.	Name of the Post	Technical Consultant
2.	Number of Post	02 (Two)
3.	Remuneration	Rs 1,00,000/- Per Month (Consolidated)
4.	Period of Consultancy	Short term contract basis- 6 months (Extendable based on performance)
5.	Age-limit	The maximum age limit of the consultant shall not exceed 60 years as on the date of advertisement.
6.	Qualification/Essential Criteria	<p>Essential</p> <ul style="list-style-type: none">• Master's degree in Computer Science/Computer Applications /B.Tech in Computer Science/ IT from a recognized institute with minimum 55% marks or equivalent grade.• At least 2 years of experience of working in IT projects. <p>Desirable</p> <ul style="list-style-type: none">• Experience in design and development of web applications/ Software Development/ Exploring Data Science/ Data Management/ AI Module/ Tools Development/ UI Design/ Powered Script Writing etc.• Managing ICT/IT based educational projects in Central Govt./State Government, University/Institutions of Higher Education/ School Education/ Autonomous Bodies/ Public Sector Undertaking/ Private Sector.• Good Communication skills in English and Hindi.
7.	Roles and Responsibilities	<ul style="list-style-type: none">• The consultant would be required to manage, monitor and projects tracking, of various ICT projects in any National Level Projects/ task implementation.

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3. Engagement of Data Analyst

1.	Name of the Post	Data Analyst
2.	Number of Post	01 (One)
3.	Remuneration	Rs 1,00,000/- Per month (Consolidated)
3.	Period of Consultancy	Short term contract basis- 6 months (Extendable based on performance)
4.	Age-limit	The maximum age limit of the consultant shall not exceed 60 years as on the date of advertisement.
6.	Qualification/Essential Criteria	Essential <ul style="list-style-type: none">• Master's degree in mathematics/M.A. Statistics/ M.A. Economics/M.A. Education/ Computer Science with statistics and/or qualitative research experience.• 2 years of demonstrated experience with data processing, data analysis, profiling, data cleansing and standardization process. Desirable <ul style="list-style-type: none">• Ph.D./M.Ed/B.Ed with quantitative/qualitative research experience and understanding of statistical analysis.• Experience of working in International and/or National Educational Organizations.
7.	Roles and Responsibilities	<ul style="list-style-type: none">• Acquire data from primary or secondary data sources and maintain databases/data systems.• Identify, analyse, and interpret trends or patterns in complex data sets.• Interpret data, analyse result using statistical techniques and provide reports.• Develop and implement databases, data collection systems, data analytics and other strategies that optimize statistical efficiency and quality.

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Modalities & Terms of Reference (ToR) for engagement of Monitoring, Evaluation and learning Consultant (MEL):

1. General conditions for engaging of Consultants:

- Consultant will be engaged for fixed period for providing high quality services within given timeline.
- Persons with requisite qualification and experience as prescribed would be hired as consultant.
- The initial tenure of engagement for a person as consultant would be 6 months from the date of joining. Extension after 6 months will be considered on need basis and performance based with the approval of Competent Authority.
- Consultant will be appointed on full time basis. Consultant appointed on full time basis would not be permitted to take up any other assignments during the period of engagement with National Council for Teacher Education.
- If any declaration given or information furnished by the candidate proves to be false or if the candidate is found to have wilfully suppressed any material information, he / she will be liable for termination in addition to any administrative and / or legal action as NCTE may deem fit.

2. Procedure for a Selection:

- The Selection of candidate will be made as per selection procedure. *NCTE reserves the right to increase / decrease the number of posts as per requirement.*

3. Conflict of Interest:

- The Consultant shall be expected to follow all the rule and regulations of the NCTE and Govt. of India as applicable to its officers and any situation of conflict of interest shall be discussed. He / She will be expected to display utmost integrity, confidentiality of office matters and sincerity while discharging his/her duties. In case the service of the Consultant is not found to be satisfactory or found in conflict with the interests of the NCTE or Government, his/her services will be liable for discontinuation without assigning any reason.

4. Entitlement of Consultants:

- Consultant will be paid monthly a consolidated remuneration of Rs. 1,00,000/- per month depending on experience, educational background, and calibre. No Dearness Allowances or any other allowances are admissible.
- The consultants shall be entitled to leave of 1 day per month on pro-rata basis.

5. Termination Notice:



- Any breach of Contract executed by the Consultant with the National Council for Teacher Education shall be considered a sufficient ground for the termination of the engagement made under the Contract and may further debar such Consultant from future engagement in National Council for Teacher Education.
- Notwithstanding anything contained hereinabove, National Council for Teacher Education and/or Consultant may terminate the contract by giving one-month notice.
- The National Council for Teacher Education can cancel the appointment of Consultant at any time without providing any reason for it. However, in the normal course it will provide 15 days' notice to the consultant.

6. **Relaxation:**

- Under exceptional circumstances and in case of meritorious candidates the above guidelines may be relaxed with the approval of Competent Authority.

7. **Verification:**

- The police verification of the Consultants shall be done as per the latest instructions issued by Government of India.

A handwritten signature in blue ink, appearing to be 'MMS', with a long horizontal line extending to the right.

Annexure – 2

APPLICATION PROFORMA FOR ENGAGEMENT OF MONITORING, EVALUATION AND LEARNING CONSULTANT (MEL) FOR NATIONAL COUNCIL FOR TEACHER EDUCATION, NEW DELHI ON CONTRACT BASIS

Paste your passport size
phot here

Name of the post applied for : _____

1. Name of candidate :
2. Date of Birth :
(Kindly attach self-attested copy of matriculation certificate)
3. Age as on the date of application :
4. Gender :
5. Address :
6. Category :
7. Phone No. :
8. E-mail ID :
9. Educational Qualifications (Please enclose a separate sheet if space below is insufficient)

Sl.No.	Degree / Diploma / Certificate	University Board	Year of passing	% Marks / Division / Grade

Note : Kindly fill the details of qualification from Senior Secondary onwards

10. Details of Employment in chronological order (Please enclose a separate sheet if space below is insufficient)
-

Sl.No.	Office / Institution	Post held	From	To	Nature of Duties performed

11. Total emoluments per month now drawn/last drawn:

Basic Pay in the pay level (Regular Govt. Employees)	Total Emoluments (Non-Government Employees)

12. Additional information, if any:

a. Additional academic qualifications

(other than normal degrees and those above Ph.D)

- (i)
- (ii)
- (iii)
- (iv)
- (v)

b. Professional trainings undertaken:

- (i)
- (ii)
- (iii)
- (iv)
- (v)

13. Achievements:

a. Research publications and report and special projects

- (i)
- (ii)
- (iii)
- (iv)
- (v)

b. Awards/Scholarships/Official Appreciation Affiliation with the professional bodies/institutions/societies

- (i)
- (ii)
- (iii)
- (iv)
- (v)

(c) Patents registered in own name or achieved for the organization

- (i)
- (ii)
- (iii)
- (iv)
- (v)

Date :

Place

(Signature of Candidate)

Declaration

I _____ hereby declare that all the information submitted in this application form is correct and complete. I, _____ also declare that I have read the Modalities and Terms of Reference (ToR) for Engagement of Monitoring, Evaluation and learning Consultant (MEL) for National Council for Teacher Education, New Delhi attached with the advertisement, as Annexure – 1.

(Signature of Candidate)

Date :

Place :

Modalities & Terms of Reference (ToR) for engagement of Technical Consultant:

1. General conditions for engaging of Technical Consultant:

- Consultant will be engaged for a fixed period for providing high quality services within given timelines.
- Applicants with requisite qualification and experience as prescribed would be hired as consultant.
- The initial tenure of engagement for a person as consultant would be 6 months from the date of joining. Extension after 6 months will be considered on need basis and performance based with the approval of Competent Authority.
- Consultant will be appointed on full time basis. Consultant appointed on full time basis would not be permitted to take up any other assignments other than NCTE during the period of engagement with the organization.

2. Procedure for a Selection:

- The Selection of candidate will be made as per order/guidelines on the subject. The duly filled application received from eligible candidates shall be place before a Screening Committee and short-listed applicants shall be called for interview before an Evaluation Committee constituted by NCTE. *NCTE reserves the right to increase/decrease the number of posts as per requirement.*

3. Conflict of Interest:

- The Consultant shall be expected to follow all the rule and regulations of the NCTE and Govt. of India as applicable to its officers and any situation of conflict of interest shall be discussed. He / She will be expected to display utmost integrity, confidentiality of office matters and sincerity while discharging his/her duties. In case the service of the Consultant is not found to be satisfactory or found in conflict with the interests of the NCTE or Government, his/her services will be liable for discontinuation without assigning any reason.



4. Entitlement of Consultants:

- Consultant will be paid monthly a consolidated remuneration of Rs. 1,00,000/- per month depending on experience, educational background, and calibre. No Dearness Allowances or any other allowances are admissible.
- The consultants shall be entitled to leave of 1 day per month on pro-rata basis.

5. Termination Notice:

- Any breach of Contract executed by the Consultant with the National Council for Teacher Education shall be considered a sufficient ground for the termination of the engagement made under the Contract and may further debar such Data Analysts from future engagement in National Council for Teacher Education.
- Notwithstanding anything contained herein above, National Council for Teacher Education and/or Data Analyst may terminate the contract by giving one-month notice.
- The National Council for Teacher Education can cancel the appointment of consultant at any time without providing any reason for it. However, in the normal course it will provide 15-day notice to the consultant.

6. Relaxation:

- Under exceptional circumstances and in case of meritorious candidates the above guidelines may be relaxed with the approval of Competent Authority.

7. Verification:

- Police verification of the Consultants shall be done as per the latest instructions issued by Government of India.

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Annexure-4

**APPLICATION PROFORMA FOR ENGAGEMENT OF TECHNICAL CONSULTANT
FOR NATIONAL COUNCIL FOR TEACHER EDUCATION, NEW DELHI ON
CONTRACT BASIS**

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Name of the post applied for : _____

1. Name :

2. Date of Birth :

(Kindly attach self-attested copy of
matriculation certificate

3. Age as on the date of application :

4. Gender :

5. Address :

6. Category :

7. Phone No. :

8. E-mail ID :

9. Educational Qualifications (Please enclose a separate sheet if space below is
insufficient):

Sr. No.	Degree/Diploma/Certificate	University/ Board	Year of Passing	% Marks Division /Grade

10. Details of Employment in chronological order (please enclose a separate
sheet if space below is insufficient):

Sr. No.	Office / Institution	Post held	From	To	Nature of Duties performed

11. Total emoluments per month now drawn/last drawn:

Basic Pay in the pay level (Regular Govt. Employees)	Total Emoluments (Non-Government Employees)

12. **Additional information, if any:**

a. Additional academic qualifications

(Other than normal degrees and those above Ph.D.)

- (i)
- (ii)
- (iii)
- (iv)
- (v)

a. Professional trainings undertaken:

- (i)
- (ii)
- (iii)
- (iv)
- (v)

13. **Achievements:**

a. Research publications and report and special projects

- (i)
- (ii)
- (iii)
- (iv)
- (v)

b. Awards/Scholarships/Official Appreciation/Affiliation with the professional bodies/institutions/societies:

- (i)
- (ii)
- (iii)

(iv)

(v)

c. Patents registered in own name or achieved for the organization:

(i)

(ii)

(iii)

(iv)

(v)

Date:

Place:

(Signature of Candidate)

Declaration

I _____ hereby declare that all the information submitted in this application form is correct and complete. I, _____ also declare that I have read the Modalities and Terms of Reference (ToR) for Engagement of Technical Consultant for National Council for Teacher Education, New Delhi attached with the advertisement, as Annexure – 3.

(Signature of Candidate)

Date:

Place:

Modalities & Terms of Reference (ToR) for engagement of Data Analyst

1. General conditions for engaging of Data Analyst

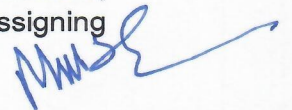
- Consultant will be engaged for a fixed period for providing high quality services within given timelines.
- Applicants with requisite qualification and experience as prescribed would be hired as consultant.
- The initial tenure of engagement for a person as consultant would be 6 months from the date of joining. Extension after 6 months will be considered on need basis and performance based with the approval of Competent Authority.
- Consultant will be appointed on full time basis. Consultant appointed on full time basis would not be permitted to take up any other assignments other than NCTE during the period of engagement with the organization.

2. Procedure for a Selection:

- The Selection of candidate will be made as per order/guidelines on the subject. The duly filled application received from eligible candidates shall be place before a Screening Committee and short-listed applicants shall be called for interview before an Evaluation Committee constituted by NCTE. *NCTE reserves the right to increase/decrease the number of posts as per requirement.*

3. Conflict of Interest:

- The Consultant shall be expected to follow all the rule and regulations of the NCTE and Govt. of India as applicable to its officers and any situation of conflict of interest shall be discussed. He / She will be expected to display utmost integrity, confidentiality of office matters and sincerity while discharging his/her duties. In case the service of the Consultant is not found to be satisfactory or found in conflict with the interests of the NCTE or Government, his/her services will be liable for discontinuation without assigning any reason.



4. Entitlement of Consultants:

- Consultant will be paid monthly a consolidated remuneration of Rs. 1,00,000/- per month depending on experience, educational background, and calibre. No Dearness Allowances or any other allowances are admissible.
- The consultants shall be entitled to leave of 1 day per month on pro-rata basis.

5. Termination Notice:

- Any breach of Contract executed by the Consultant with the National Council for Teacher Education shall be considered a sufficient ground for the termination of the engagement made under the Contract and may further debar such Data Analysts from future engagement in National Council for Teacher Education.
- Notwithstanding anything contained herein above, National Council for Teacher Education and/or Data Analyst may terminate the contract by giving one-month notice.
- The National Council for Teacher Education can cancel the appointment of consultant at any time without providing any reason for it. However, in the normal course it will provide 15-day notice to the consultant.

6. Relaxation:

- Under exceptional circumstances and in case of meritorious candidates the above guidelines may be relaxed with the approval of Competent Authority.

7. Verification:

- Police verification of the Consultants shall be done as per the latest instructions issued by Government of India.

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Annexure-6

APPLICATION PROFORMA FOR ENGAGEMENT OF DATA ANALYST FOR NATIONAL COUNCIL FOR TEACHER EDUCATION, NEW DELHI ON CONTRACT BASIS



Name of the post applied for :

1. Name :

2. Date of Birth :

(Kindly attach self-attested copy of matriculation certificate)

3. Age as on the date of application :

4. Gender :

5. Address :

6. Category :

7. Phone No. :

8. E-mail ID :

9. Educational Qualifications (Please enclose a separate sheet if space below is insufficient):

Sr. No.	Degree/Diploma/Certificate	University/ Board	Year of Passing	% Marks Division /Grade

10. Details of Employment in chronological order (please enclose a separate sheet if space below is insufficient):

- (iv)
- (v)

c. Patents registered in own name or achieved for the organization:

- (i)
- (ii)
- (iii)
- (iv)
- (v)

Date:

Place:

(Signature of Candidate)

Declaration

I _____ hereby declare that all the information submitted in this application form is correct and complete. I, _____ also declare that I have read the Modalities and Terms of Reference (ToR) for Engagement of Data Analyst for National Council for Teacher Education, New Delhi attached with the advertisement, as Annexure – 5.

(Signature of Candidate)

Date:

Place:

Note:

1. Interested candidates shall submit their application in the enclosed format with one latest passport size photograph to be affixed on the application as per Annexure-2,4,6 and 8 along with self-attested photo copies of all the educational certificates in a sealed cover with super-script "*Engagement of Monitoring, Evaluation and learning Consultant (MEL), Technical Consultants, Communication Lead and Data Analysts on short term contract basis in NCTE*" addressed to DS-Admn.I, National Council for Teacher Education, Sector-10, Dwarka, New-Delhi -110075 at the time of registration & documents verification. The registration & documents verification of all candidates shall be held between 09:30 A.M. to 11:00 A.M on 30.05.2024. **No candidate shall be allowed for registration and documents verification after 11:00 A.M. at any circumstances.**
2. Walk – in – Interview will be conducted only for those candidates who fulfils the eligibility criteria clearly as mentioned in the advertisement.



**Under Secretary (Admin-I)
NCTE**